

**RICHMOND CITY CORPORATION
ORDINANCE 2022-03**

WHEREAS, the City Council of Richmond has the responsibility for the general welfare of the City; and

WHEREAS, such responsibility includes but is not limited to, establishment of best management practices;
and

WHEREAS, management practices may evolve over the passage of time:

NOW THEREFORE, the City Council of Richmond City, County of Cache, State of Utah, hereby adopts,
passes and publishes the following:

**AN ORDINANCE AMENDING THE RICHMOND CITY MUNICIPAL CODE, TITLE 12-000
“LAND USE, DEVELOPMENT AND MANAGEMENT (LUDMO)”, CHAPTER 12-2000
“SUBDIVISION REGULATIONS”, PART 12-2003-3 “PRELIMINARY PLAT PROCESS” AND
PART 12-2003-4 “FINAL PLAT PROCESS”.**

BE IT ORDAINED BY THE CITY COUNCIL OF RICHMOND CITY, CACHE COUNTY, UTAH AS
FOLLOWS:

1. Sections shall be amended such that the highlighted areas below shall be added and the ~~strikeout~~ areas shall be deleted.

12-2003-3	PRELIMINARY PLAT PROCESS
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The preliminary plat stage of land subdivision includes detailed subdivision planning, submission, review and approval of the preliminary plat.

- A. The following Preliminary Plat requirements shall be submitted to the City Administrator at least fourteen (14) days prior to the Planning & Zoning Commission meeting. (NOTE: Scheduling of the case shall be dependent upon adequacy of data provided to the City.)
 1. The Preliminary Plat will not be processed until all of the required items have been submitted.
 - a. At the discretion of the City Administrator ~~Manager~~ or City Engineer, appropriate supplementary information may also be required to sufficiently detail the proposed development.
 5. ~~Ten (10) hard copies and One (1)~~ An electronic copy, in NAD 83 horizontal coordinate system and NAVD 88 vertical datum, of the Preliminary Plat Drawing which includes the following:
 - a. Size of plat sheets shall be twenty-four inches by thirty-six inches (24" x 36") with at least one and one-half inch (~~4-2 1.5"~~) border on the left side and one-half inch (~~± 0.5"~~) on all other sides.
 - e. Provide signature blocks for County Surveyor, County Recorder, City Planning and Zoning Commission, Mayor as authorized and acting in behalf of the City Council, City Attorney, and City Engineer ~~and Health Department~~ along the bottom or right hand side of the plat sheet.
 6. An electronic version ~~Five (5) sets~~ of construction drawings for the required improvements set forth in 12-509 and in accordance with the Richmond City Manual of Design and Construction Standards, prepared by a registered professional engineer in the State of Utah.
 7. An electronic version ~~Five (5) copies~~ of a drainage report prepared by a licensed engineer which examines the pre-development and post-development design storm flows and high water marks of any natural drainage that could affect the site, as well as outlines the design procedure of all

drainage facilities on site in accordance with the Richmond City Manual of Design and Construction Standards.

8. **An electronic version** ~~Five (5) copies~~ of storm drainage plans prepared by a licensed engineer which shows proposed rights-of-way, easements, walkways, parks, common areas, roadways, waterlines, reservoirs, sewer lines, manholes, treatment facilities, swales, curb and gutter, culverts, drains, storm water devices, spot top of curb elevations, high and low street points, drainage arrows, street plans, all drainage areas and acreage, design flood flows adjacent to and/or flowing onto the development, the storm water “pick up” and “take off” points designed to handle the design flow on the surface, cross sections and high water elevations for all design flows.
9. **An electronic version** ~~Three (3) copies~~ of Soil Suitability Report with a boring log.
10. **An electronic version** ~~Five (5) copies~~ of an Erosion Control Plan.
11. **An electronic version** ~~Five (5) copies~~ of the development layout plan if development is to be constructed in phases.
12. **An electronic version of** Associated studies (geological or other hazard studies).
13. ~~One (1) copy of a list of the names and addresses of all owners of subdivided lots and unplatted land located within three hundred feet (300') of the exterior boundary of the proposed subdivision.~~

12-2003-4	FINAL PLAT PROCESS
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- B. The following Final Plat Requirements shall be submitted to the City ~~Manager~~ **Administrator**.
4. **An electronic version** ~~Ten (10) copies~~ of the Final Plat Drawing which shall include and be in compliance with all items required under Utah Code Annotated Title 10, Chapter 9a, Section 603 ff as well as all of the items required for the Preliminary Plat Drawing with the following requirements:
 6. **An electronic version** ~~Ten (10) copies~~ of construction drawings which meet preliminary plat requirements and changes from preliminary plat approval if any.
 2. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as whole, or any other part thereof.
 3. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provisions of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
 4. This ordinance shall become effective after the required public hearing and upon its posting as required by law.

THIS ORDINANCE shall be attached as an amendment to the Richmond City Municipal Code above referred to.

ADOPTED AND PASSED by the Richmond City Council on this 11th day of January, 2022.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder